

## Covid-19 – ESA’s measures in support of Industry

### Note related to the measures on advances

This message relates to the measures published on 23<sup>rd</sup> March, 2020, related to advances:

*“- Industry may also request additional advances in ongoing contracts, in particular when needed to accelerate payments to subcontractors. This would require a CCN to implement. Such CCN should be subject of electronic signature and submission by email between relevant parties.*

*- SMEs may request exceptionally, until end-June, up to 50% advance of (remaining) contract value, (taking into account any advance already granted), instead of the current 35%. The Agency will consider favourably such request, (taking into account any advance already granted and the particular circumstances of the relevant contract). This would be implemented via CCNs.”*

In order to enable ESA to monitor the above measures, and only for advances related to the Covid-19 measures, economic operators are requested to enter the code **CV19** as a prefix in the field “External APR Number” at the creation of the Advance Payment Request (APR) in the esa-p system, as shown in the below screenshot:

**“CV19”** to be inserted as prefix by the **Supplier at APR creation**

**Advance Payment Request**

Number 8100045434    Status In Process    Created on 20.04.2020 13:12:00    Created by TEST\_EXT01

**Overview**    Approval    Attachments

Purchase Order Number: \* 4000123176

Payee: \*

Supplier: \*

APP Reference: \* AP-3 CV19.... 20.04.2020

PO Name: HQ PROJECT - AMO

**External APR Number: \*** CV19...

APR Text:

APR Issue Date: \* 25.04.2020

APP Date: 20.04.2020

APP Description: CV19....